

**Wayne Council of PTOs**  
**President/VP Council Meeting Minutes – Anthony Wayne Middle School**  
**Monday, September 8, 2014**

**Welcome:** Jackie Prince called the meeting to order at 9:30am.

**Officers' Reports:**

- **Recording Secretary:** Leslie Fischgrund made a motion to waive the reading of the minutes from the last President's Meeting. Shannon Wolfelsperger seconded. Leslie Fischgrund made a motion to accept the minutes as written. Susan Kresge seconded the motion. All in favor and the motions carried.
- **Corresponding Secretary:** No report.
- **Treasurer:** Maureen Machado reported for Caroline Mastres. Maureen reminded everyone that the Treasurer Meeting is tonight, 7:30 at Anthony Wayne. Treasurers from each school should be in attendance. Presidents are also welcome to attend. If you don't have your TD account set up yet you can't write any checks. Please contact Caroline Mastres to get this done. The Wayne Council of PTO's as a whole had \$278,000 in excess last year. As a non-profit we shouldn't have an excess at the end of the year. With excess you should not be doing any additional fundraising unless it is earmarked for a special project. There should be no more than the \$2000 start up in your account for the new school year. All budgets must be voted on during your first PTO meeting. All financial binders will be collected by the end of September.
- **Assistant Treasurer:** Maureen Machada, see above.
- **Vice president:** Diane Grdodian and Maria Beilis: All licensing for raffles and hold harmless agreements need to be submitted to Diane. Any vendors coming onto property must complete the hold harmless agreement. They can be found on-line. Maria is in charge of certificates of insurance. All off site events need a COI and they must be submitted two weeks before the event. If the COI is not submitted with two weeks lead time, the event will have to be re-scheduled. All vendors must provide insurance certificate. Permits for after hour events must be submitted to Ronni Brass. More information can be found in the Presidents Handbook.
- **Co-Presidents:** Jackie Prince: This is a new year, new beginning. Explained that council oversees all 14 school chapters as well as committees. Remember to follow Robert's Rules of Order and the by-laws. All communications will be done via email, please respond to requests. It's important to avoid burnout that you take a step back especially at the elementary level. No chair=no event. Jackie also explained the three types of meetings conducted by Council:
  - **Presidents Meetings:** President's and VP's attend to get information you need to know. This is also a time for discussion amongst the different chapters. Each chapter should send representation.
  - **Superintendent's Meeting:** this meeting includes overall plans for district. Many administrators also attend and speak during this time.
  - **Council Meeting:** every chapter is represented. If any changes to the by-laws are to be made a motion must be made during this meeting. All votes of motions take place during council meetings. Board of Education, Administration and Wayne Education Association (WEA) are all represented. All these meetings take place in the evening.

**Committees:**

- **WSPA:** Wayne Special Parents Association has two presidents, Lisa Minervini and Mariangelo Mejia. The only source of income for this committee is from the \$100 donation provided by each chapter. Please send your chapter donation to SEPAC, Student Support Services Department c/o WSPA at 50 Nellis Drive. There are updated membership forms online that need to be sent to your population. There is a great line up of seminars planned for the upcoming year. You do not need to be a member to participate. An open house is planned for October 15<sup>th</sup>, 7:00pm at AWMS.
- **CCW:** Children's Cultural Workshop, monies raised go to scholarships for this year's graduating class. There are two sessions, one in the fall other in spring. Registration starts tonight for the Fall session, also on the 15<sup>th</sup>. Classes are geared from pre-school through middle school.
- **Browse and Shop:** Thrift shop run by our volunteer manager Kathy Jones Smith. Always looking for volunteers to help and for donations. It is located in the basement of Preakness, store hours are Tuesday and Thursday 10-3 and Wednesday 10-6. If you have a high school student looking for service hours contact Kathy.
- **Food Bank:** Susan Kresge reported that one nurse has already placed a request. Please sign up your school for a collection time during the year, please check with her or Emily Keegan before you run your food drive to find out what items are most needed. The purpose of the food bank is to provide local families with groceries on an as needed basis. It is located in WHHS. Gift card donations are always needed and provided to families for their fresh food needs. If a girl scout troop is looking for a service project contact Susan she will try to find a project for them at the food bank.
- **Project Graduation:** This committee runs the drug and alcohol free event the night of graduation. Overall chair people for this year are Stephanie Fenske at Wayne Valley and Joyce Morandi at Wayne Hills. A committee is formed for each year's freshman class which work together to plan this event until the class graduates.
- **Wayne Alliance:** This is an organization that the PTO's partner with to provide alcohol and substance abuse prevention to the community. Meetings are held on the third Wednesday of each month in the health building on Valley Road. Council would like to see a representative from each chapter participate. A parent only forum for current sixth graders is being planned.

**Old Business:**

- Nothing at this time.

**New Business:**

- Jackie spoke reminding everyone that as PTO President you have no opinion on Wayne Schools policy and procedures as pertaining to the processes they are deciding on currently and in the future. You may speak your opinion as a parent only. Please remember as an organization we work great together with the district. Do not post any PTO business on your personal facebook page. Council is in the process of updating logos, email and webpage to provide easier navigation and more user friendly. A facebook page is also being created. Please forward pictures of your events to council. If pictures include children, please check with your building principal before sending pictures that all children have signed release for photograph to be used.
- Fran and Jackie met with Dr. Toback over the summer. He is very willing to work with the PTO's and volunteered to come to any meetings/events. Please contact his secretary, Patty Coviello. His current goal is to refrain from any more changes at this time and maintain the status quo.
- Directories for schools are back in the hands of the individual school. There is no specific format. The district will print them.

**Open Discussion:**

None

Motion to adjourn made by Maria Beilis; seconded by Lori Riccobono. Meeting adjourned at 10:32am.

**Attendance:**

Maria Beilis	Council
Jackie Prince	Council
Diane Grdodan	Council/Lafayette
Maureen Machado	Council
Leslie Fischgrund	Council
Stacey Nisenson	JFK
Lisa Minervini	WSPA
Susan Kresge	SCMS
Dana Sirot	JFK
Karen Veale	PL
Randi London	PL
Alexis McNamara	RC
Bernice Donato	PL
Shannon Wolfelsperger	Ryerson
Jen Crawford	TD
Mary LaSala	AW
Staci Lupo	AW
Frances Galli	AW
Terry Rigoglioso	AW
Ann Marie Imbriano	Lafayette
Rachel Gutch	AW
Leslie Dianuzzzo	WHHS
Vicky Struyk	GWMS
Lori Riccobono	GWMS
Jennifer Thompson	PL
Jennifer McNutt	Packanack
Sue Malanga	WVHS
Jennifer Nemetz	APT/SCMS
Maryam Wolke	APT
Melissa Kienan	APT
Mariangela Mejia	WSPA